

OSHPD Office of Statewide Health Planning and Development**Healthcare Workforce Development Division**

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**April 4, 2019
Meeting Minutes**

**CALIFORNIA HEALTHCARE
WORKFORCE POLICY
COMMISSION
(Commission)**

**OSHPD Director
Robert P. David**

**Executive Secretary
C.J. Howard**

*Action may be taken on
any item listed on the
agenda*

Members of the Commission

William W. Henning, DO, **Chair**
Elizabeth Dolezal, **Vice Chair**
Jasmeet K. Bains, MD
Sandra Baker, DNP, RN, CNE, ANEF
Rosslynn S. Byous, DPA, PA-C
Katherine Flores, MD
Susan Foster, MSN, FNP-BC
Carol Jong, PhD, RD
Catherine Kennedy, RN
Angelica Millan, DNP, RN, FAAN
Cathryn Nation, MD
Joseph Provenzano, DO
Deanna Stover, PhD, RN
Debra Sung, MSPT

Registered Nurse (RN) Funding Meeting

Embassy Suites Anaheim South
11767 Harbor Boulevard
Garden Grove, CA 92840

Commission Members Present:

Jasmeet K. Bains, MD
Sandra Baker, DNP, RN, CNE, ANEF
Rosslynn S. Byous, DPA, PA-C
Elizabeth Dolezal
Susan Foster, MSN, FNP-BC
Catherine Kennedy, RN
Joseph Provenzano, DO
Deanna Stover, PhD, RN
Debra Sung, MSPT

Staff to Commission:

C.J. Howard, Deputy Director
Kim Ramson, Section Chief
Melissa Omand, Program Manager
Colin Martin, Program Administrator

Additional OSHPD Staff:

Robert David, OSHPD Director
Ryan Buckley, OSHPD Legal Counsel
Ross Lallian, HWDD Research Manager
Hovik Khosrovian, HWDD Policy Manager

Commission Members Not in Attendance:

William Henning, DO
Katherine Flores, MD
Carol Jong, PhD, RD
Angelica Millan, RN, DNP, FAAN
Cathryn Nation, MD

AGENDA ITEM 1: Call to Order

Vice-Chair Dolezal called the meeting to order at 10:00 a.m.

AGENDA ITEM 2: Introduction of Commission Members and Statements of Recusals

Commission members introduced themselves, indicated whom they represent, and their appointing authority. Each Commissioner indicated from which RN program they would recuse themselves.

Recusal:

Jasmeet K. Bains—None
Sandra Baker—Riverside City College
Rosslynn S. Byous—None
Elizabeth Dolezal—None
Katherine Flores—None
Susan Foster—None
Catherine Kennedy—None
Joseph Provenzano—None
Deanna Stover—None
Debra Sung—None

AGENDA ITEM 3: Chair's Remarks

Vice-Chair Dolezal reminded Commissioners of policies and procedures for the meeting. She also stated that there were a large number of applications this year and funding was limited.

AGENDA ITEM 4: OSHPD Director's Report

Robert David, OSHPD Director, reported on the following:

- Introduced C.J. Howard, HWDD's new Deputy Director.
- Governor Newsom made two new appointments:
 - Mark Ghaly as Secretary for the Health and Human Services Agency.
 - Michael Wilkening as Advisor on Innovation and Digital Services.
- OSHPD appeared before the Senate Budget Committee and will appear before the Assembly Budget Committee on April 22, 2019.
- Highlighted some currently submitted legislation:
 - Assembly Bill 565
 - Assembly Bill 1619
 - Assembly Bill 1759

AGENDA ITEM 5: Executive Secretary's Report

C.J. Howard, Deputy Director, HWDD, reported on the program activities for:

- Workforce Education and Training Program
- Loan Repayment Programs
- Mini-Grants Program
- Song-Brown Program
- Teaching Health Center Funding

[The Executive Secretary's Report for April 2019 is hereby incorporated as Attachment A](#)

AGENDA ITEM 6: Approval of January 24, 2019 Meeting Minutes

Commissioners reviewed and approved the meeting minutes as submitted.

ACTION ITEM:

Motion to approve meeting minutes (Stover), Second (Bains). Motion adopted.

[The FNP/PA January 24, 2019 Meeting Minutes are hereby incorporated as Attachment B](#)

AGENDA ITEM 7: Correspondence

There was no correspondence to present.

AGENDA ITEM 8: RN Funding Discussion

Ross Lallian, Research Manager, HWDD, presented four options for awarding RN Special Programs (RNSP):

- Use funds from highest scored to lowest until all funding is allocated.
- Use the quintile methodology.
- Use natural breaks.
- Use reduced amounts to fund all programs.

The Commission voted to use the quintile scoring methodology and roll the remaining \$4,023 into the RN Capitation (RNC) program.

Ross Lallian, Research Manager, HWDD, presented the same four options for awarding RNC programs. The Commission voted to use the quintile methodology and the RNSP rollover funds of \$4,023 to award RNC programs.

The Commission discussed possibly scoring Associate Degree Nursing programs separately from Bachelor of Science in Nursing/Master of Science in Nursing programs in the future. They also discussed how changing the Registered Nurse Shortage Areas annually heavily affects scoring and possibly disadvantages certain programs.

ACTION ITEM:

Motion to use the quintile scoring methodology for RNSP funding (Stover), Second (Bains).
Motion approved.

Motion to use the quintile scoring methodology for RNC funding (Kennedy), Second (Bains).
Motion approved.

[The Registered Nurse Award Options are hereby incorporated as Attachment C](#)

AGENDA ITEM 9: RN Presentations

The following RN programs presented their matriculation programs:

- California State University, Chico
- Modesto Junior College
- Fresno City College

AGENDA ITEM 10: FY 2017-18 RN Outcome Measures

Ross Lallian, Research Manager, HWDD, presented the outcomes of Song-Brown's FY 2017-18 RN funding.

AGENDA ITEM 11: Policy Cycle Development

Hovik Khosrovian, Policy Manager, HWDD, presented four options for a proposed process for systematically reviewing and making changes to Song-Brown funding applications.

- Maintain status quo
- Discuss proposed changes at the annual Policy Meeting
- Limit discussion to every three years
- Focus discussion on one discipline each year

ACTION ITEM:

Staff will present a formal recommendation for action at the June 2019 Policy Meeting. The Commission requested to see how the proposed changes have impacted measuring outcomes.

[*The Policy Cycle Development Presentation is hereby incorporated as Attachment D*](#)

AGENDA ITEM 12: Environmentally or Economically Disadvantaged Definition

Hovik Khosrovian, Policy Manager, HWDD, presented an overview of stakeholder input and preliminary staff recommendations.

ACTION ITEM:

Staff will present a formal recommendation for action at the June 2019 Policy Meeting.

[*The Environmentally or Economically Disadvantaged Definition Presentation is hereby incorporated as Attachment E*](#)

AGENDA ITEM 13: Areas of Unmet Need (AUN)

Ross Lallian, Research Manager, HWDD, presented an overview of stakeholder input and preliminary staff recommendations. He proposed three factors to determine the severity of unmet need in an area:

- Prevention Quality Indicators (PQI)
- Provider to Population Ratio
- Standardized Mortality Ratio

The Commission asked how the identified changes would impact past awardees. A Commissioner mentioned that certain PQI indicators are uncontrollable by primary care physicians and would be unreliable measures.

[*The Areas of Unmet Need Presentation is hereby incorporated as Attachment F*](#)

AGENDA ITEM 14: Primary Care Service Area (PCSA) Update

Ross Lallian, Research Manager, HWDD, presented the PCSA update for the Commission to review and discuss. Staff recommended to postpone the PCSA update review and approval until the June 2019 Policy Meeting, where a workgroup will present their recommendations.

ACTION ITEM:

Motion to postpone the PCSA update decision until the June Policy Meeting (Stover), Second (Bains). Motion approved.

[The Primary Care Shortage Areas \(PCSA\) Update is hereby incorporated as Attachment G](#)

AGENDA ITEM 15: Healthcare Workforce in Rural Areas

Jasmeet Bains, MD, California Healthcare Workforce Policy Commission, presented on Healthcare Workforce in Rural Areas of California.

[The Healthcare Workforce in Rural Areas of California presentation is hereby incorporated as Attachment H](#)

GENERAL PUBLIC COMMENT

- Support of developing an annual policy cycle but against moving to a three-year calendar cycle.
- Support to keep the Economically Disadvantaged criteria and all site designations.
- Request to see what effect adding FNP/PA providers to the AUN analysis will have on the PCSA.
- Support for postponing the PCSA update until the June Policy Meeting.

FUTURE AGENDA ITEMS

- Discussion of the Primary Care Residency Program review site visits.

ADJOURN MEETING

The meeting adjourned at 1:45 p.m. For attachments, see <https://oshpd.ca.gov/public-meetings/>.